

DEC Compliance Requirements

DATE	ACTIVITY	CITATION
By January 31 of each year	A complete and updated DEC membership list provided to FDP (names and addresses are required)	FDP Bylaws Article V, Sec. 5.2
By April 1 each year	Audit of DEC income and expenses filed with SOE and FDP	FLA STAT. Sec. 103.121(2); FDP Charter Article V, Sec. 6; FDP Bylaws Article V, Sec. 5.4
By April 1 of each year	Remit 20% of clubs' annual Party contribution to FDP	FDP Bylaws Article VI, Sec. 2.5
By the 10th day following the end of each calendar quarter and on the Friday immediately preceding each election	File reports of all contributions received and all expenditures made with SOE	FLA STAT. Sec. 106.29
By first day of candidate qualifying (71 days prior to Primary for most offices affecting DEC Party Assessment fees) *Note FDP typically requests this be provided by April 1	Written notification to SOE and FDP on DEC's intention regarding endorsement, certification, screening, or recommendation of candidates in the Primary *Note: if county chooses to endorse, there are specific requirements to follow and the county is not entitled to Party Assessment Fees	FLA STAT. Sec. 103.121(4) & (5); FLA STAT. Sec. 105.09(1); FDP Bylaws Article I, Sec. 3.2 & 3.6; FDP Bylaws Article V, Sec. 7
During qualifying week for state candidates (June of election years)	Written oath sent to Secretary of State that DEC has not and will not make an independent expenditure and that DEC will not violate contribution limits	FLA. STAT. Sec. 106.087(1)(a)
Within 10 days of any DEC membership changes	Provide membership updates to FDP and SOE	FLA STAT. Sec 103.091(3); FDP Bylaws Article V, Sec. 5.2
Within 20 days of meeting	Approved meeting minutes sent to FDP	FDP Bylaws Article V, Sec. 5.3
Within 30 days following adoption	Submit a copy of bylaws and any amendments to FDP and Rules Committee Chair	FDP Charter Article V, Sec. 5; FDP Charter Article VIII, Sec 3; FDP Bylaws Article VIII, Sec. 1.
	A DEC receiving Party assessment fees shall submit a campaign plan detailing the expenditure of the fees to FDP and the Budget and Finance Committee for approval	FDP Bylaws Article V, Sec. 6